

# HANOVER HOUSING AUTHORITY PET POLICY



1. License with the City of Hanover must be current at all times.
2. Vaccinations must be up to date and signed by a veterinarian.
3. The pet must be introduced to the executive director to ensure it meets all qualifications.
4. Pet deposit & costs:
  - a) The pet deposit is due at the time of the inspection.
  - b) The pet deposit is ½ of the maximum full month's rent.
  - c) There will be a \$10 extra charge per month if you own a pet.
5. No pet may grow to exceed thirty pounds in weight.
6. All dogs and cats must be spayed or neutered with proof of a veterinarian signature.
7. Sanitary standards:
  - a) Pet waste (feces) is not allowed on the grounds of HHA
  - b) All pet excrement must be wrapped in a sanitary manner.  
Excrement must be disposed of daily in the dumpster on the NORTH END OF THE HHA PROPERTY.  
DO NOT dispose in the outdoor receptacles in the meeting areas of the housing.
  - c) A \$5 fee will be charged if pet feces is found.
8. In the case of cats and other pets using litter boxes:
  - a) change litter box twice a week
  - b) separate pet waste from litter daily
  - c) dispose of pet waste in a plastic bag and place in the dumpster on the NORTH END OF THE HHA PROPERTY.
9. Pet restraints:
  - a) all pets must be under the control of a responsible person.
  - b) all pets must be properly restrained (on a leash or harness) while on the common areas of the HHA.
  - c) pets are not allowed to be restrained outdoors.
10. Contact information must be provided to take the animal in the case of an emergency:
  - a) A signature of the emergency pet caregiver is required (below).
  - b) This person will immediately take the pet in the case of an emergency.
  - c) An emergency constitutes any reason the owner is unable to care for the pet.
  - d) If the person who takes the pet is a tenant of HHA, they must report to the office
  - e) If the person who takes the pet is a tenant of HHA, they must follow all pet rules as if the animal is their own.
11. When a tenant who has had a pet moves out of the HHA, he or she is responsible for the following costs:
  - a) A professional carpet cleaning.
  - b) Fumigating for pet odors if needed.
12. Pets cannot enter the office area, lobby, laundry room or shop area.
13. All noise and odor of pets must be controlled.
14. Only one pet is allowed per dwelling area.

TENANT SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

TENANT APARTMENT #: \_\_\_\_\_

EMERGENCY CAREGIVER SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

PRINTED NAME OF EMERGENCY CAREGIVER: \_\_\_\_\_ Phone Number: \_\_\_\_\_

ADDRESS OF EMERGENCY CAREGIVER: \_\_\_\_\_

EXECUTIVE DIRECTOR SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_